



### *Employment Opportunity*

**The Parry Sound Area Community Business & Development Centre Inc.(CBDC)  
and its  
West Parry Sound Municipal Partners**

are seeking a **Regional Economic Development Officer (EDO)**

#### **Scope:**

- a two-year contract position
- reporting to a Steering Committee and the General Manager of the CB&DC
- the EDO be responsible for identifying and fostering community economic development opportunities in West Parry Sound

#### **Qualifications:**

- post-secondary diploma, degree in Business, Administration and / or Community Economic Development
- minimum 5 years' experience in business development
- excellent communication skills, report writing, creating and delivering group presentations
- excellent problem solving and negotiation skills and ability to work with a diverse group of entrepreneurs, members of Council, municipal staff and volunteers
- proficiency in computer applications, presentation software and social media applications
- valid drivers license, access to a vehicle and ability to work some evenings and weekends

#### **Compensation:**

- a competitive salary and benefit program is available to the qualified candidate

Job Description available on [www.cbdc.parrysound.on.ca](http://www.cbdc.parrysound.on.ca)

Interested Candidates may submit resumes via e-mail to:

[bill@cbdc.parrysound.on.ca](mailto:bill@cbdc.parrysound.on.ca)

Deadline for receipt of applications is Friday February 9, 2018

*We thank all applicants for their interest. Only candidates selected for an interview will be contacted.*