



Sr. Community Planner – CCP Program Lead
Thunder Bay

Nishnawbe Aski Development Fund (NADF) has an exciting opportunity for our **Thunder Bay office**. The Sr. Community Planner - CCP Program Lead is responsible for coordinating the progress on comprehensive community planning (CCP) in the Nishnawbe Aski Development Fund (NADF) service area through supporting NADF community planning, overseeing planning processes in First Nations communities, coordinating training and workshops, and maintaining relationships with funders and other stakeholders.

DUTIES AND RESPONSIBILITIES:

1. Coordinates NADF's CCP program through ensuring consistent Vision, Values, and quality of programming.
 - a. Mentor NADF's CCP staff to ensure a consistent high quality of planning support for the First Nations communities engaged in comprehensive community planning with NADF.
2. Coordinates the teaching of community planning concepts and processes to ensure the development and implementation of Comprehensive Community Plans in First Nations communities through building capacity.
 - a. Guide the development of training that includes best practices on Comprehensive Community Planning, planning skills, and community development concepts, based on direct feedback from First Nations.
3. Direct and guide NADF's support of CCP processes in First Nations communities.
 - a. Work directly with First Nations and program staff to guide the support of CCP processes in the following ways:
 - i. Research past community processes and documents in order to educate community members and inform current processes.

SKILLS AND QUALIFICATIONS:

1. A post-secondary degree in Planning with three (3) to five (5) years of direct comprehensive community planning experience. A designation would be considered an asset.
2. Ability to maintain program delivery and oversee further development of NADF's community planning program.
3. Strong communication skills, including the ability to clearly articulate complex planning information to a variety of internal and external stakeholders, and gear presentations to specific audiences.
4. Proven indigenous community planning, facilitation, research, and analysis skills through involvement with comprehensive community planning.
5. Knowledge of the people, culture, and history of Nishnawbe Aski Nation; in-depth knowledge of the economic climate and business development priorities of the First Nations in NAN.
6. Ability to speak Cree, Oji-Cree, or Ojibway would be considered an asset.

Salary range is \$54,895 - \$69,487 commensurate with qualifications and experience. To review a complete job description, please visit our website at www.nadf.org. Qualified applicants may forward their cover letter and resume with 3 work related references by **July 9, 2018 by 4:30 p.m. (EST)**:

Nishnawbe Aski Development Fund
Attn: Millie Carpenter, HR Manager, mcarpenter@nadf.org
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